



RATAN TATA Maharashtra State Skills University (RT-MSSU)

Application for the post of Vice Chancellor

Instructions: a) The applicant is requested to type the information in this format (A4 size, Calibri font & 11 font size) and can add more lines if required; b) The application to a maximum of 50 pages should be complete in all respects with valid proofs for all claims; c) A hard copy of the application (by post) and its softcopy (by email) together with a soft copy with no page restriction may be sent to the Nodal Officer on or before **14th September 2026** by 5.00 p.m.

1. General Information of Applicant

General Information		
(a)	Full name of the applicant (In capital letters), with initials expanded, as in official records	[Affix the latest passport-size colour photograph]
(b)	Father's Name (In capital letters)	
(c)	Date of Birth (DD/MM/YYYY) & Age as on 14th September 2026 (YY/MM/DD)	
(d)	Present Position / Previous Position held	
	Designation and Grade	
	Pay Scale	
	Date from which present position is held	
	Name of the Organization	
(e)	Correspondence Address	
(f)	Telephone numbers for contact including STD Code	
	Office	
	Residence	
	Mobile No.	
	Landline No.	
(g)	Email Id	

(h)	The Languages (including Indian) that the applicant can read, write and speak fluently	
(i)	Whether any case is pending against you in any court of law and whether you have ever been convicted by a Court of Law for any offence? If so, give details thereof.	
(k)	Present Position:	
i.	Designation	
ii.	Organization	
iii.	Pay Scale	
iv.	Date of appointment to the present post	
v.	Total experience (in years and months)	

Note: Please enclose

- i) Summary Sheet (**Annexure-1**)
- ii) No Objection Certificate for application from the parent Department/ Organization/ Institution (**Annexure-2**) and
- iii) A certificate from the parent Department/ Organization/ Institution to the effect that no departmental enquiry is proposed or pending against you. (**Annexure-3**), and
- iv) The selected candidate shall be required to submit a medical fitness certificate before joining

2. Personal Information

Details of experience possessed as per eligibility criteria:

(who fulfil the qualifications and experience prescribed under Section 12(3)(f) of the Maharashtra State Skills University Act, 2021, The eligibility criteria as per Maharashtra Government Gazette [Extraordinary Part Eight No. MAI-/ENG 12009/35528, Extraordinary No. 14] In pursuance of Clause (3) of Article 348 of the Constitution of India, the following English translation of the **RATAN TATA Maharashtra State Skills University Act, 2021 (Maharashtra Act No. VII of 2021, Amendment as per the Maharashtra State Skills University (Amendment) Act, 2024 (Maharashtra Act No. XXXIII of 2024), published in the Maharashtra Government Gazette on 31st July 2024, deemed to have come into force on 16.03.2024). (First published, after having received the assent of the Governor in the "Maharashtra Government Gazette", on the 23rd March 2021).)**

2.1. Essential Qualifications and Experience

2.1.1. Educational Qualifications (starting from highest degree, *in chronological order*)

Examination/ Degree	Board/ University	Institute	Subjects/ Specialization	Month & Year of Passing	Division; CGPA/ Marks in %
Secondary					
Higher Secondary					
Graduation					
Post-Graduation					
Ph.D.					
Any other					

Date of award of Ph.D.: YY ____ MM ____ DD ____

2.1.2. Post-Doctoral Research

Post-doctoral research	University/ Institute	Topic of research / Specialization	Duration (from ___ to ___)	Scientific/Academic achievements

2.1.3. Best 10 Awards and Honours

Name of the Award	Awarding organization	Year	Purpose
International:			
National:			
State Level / Regional:			

2.2. Full-time Experience in the field of Higher Education during the last 15 years in teaching and research in a university/ well-established institution of repute and/ or at the undergraduate and postgraduate level. Candidates are requested to submit their experience of more than 15 years, if any.

Sr. No	Post held	Pay Scale	Organization	Nature of duties	From	To	Experience in years and months

Total Experience YY ____ MM ____ DD ____

Full-time Experience as Professor YY ____ MM ____ DD ____

2.3. No. of Research Scholars successfully guided: (Give names and awarding university for Ph.D.)

Sr. No.	Student	Thesis title	University/Institution	Period of Guideship	Ph D awarded in Year

3. Scholarly Achievements

3.1. Contribution to Journals and Books:

Details	
Books authored	
Editor-in-Chief	
Editorships	
Peer reviewer for	
Member of the International Advisory Board	
Other (Specify)	
Published Patents: -	

3.2. Publications: Details of research publications in peer-reviewed/ refereed International/ National research journals and/ or published quality books in a recognized discipline, referred for study in higher education at the International/ National level.

Kindly provide a list of best scholarly publications in recognized (Refereed) professional and/ or academic journals (Please include patents, if any)

Total Publications: _____

3.3. Best 25 Research publications in peer-reviewed / referred international research journals

Sr. No.	Title of the publication	Name of the international journal with ISSN / book with ISBN	Year, month, pages	Impact factor (JCR), if available	Google citations if available
International (Max. 20):					
National (Max. 5):					
Total					

3.4. Details of the best 10 published quality books/ book chapters in a recognized discipline, referred for study in higher education at the International/ National level:

Sr. No.	Title of the book / book chapters with ISBN	Name of the publisher	Institutions where referred for study
International:			
National:			

3.5. List of articles in popular magazines or newspapers

Total Articles: _____

Sr. No	Date	Title	Name of Magazine / Newspaper

3.6. Participation and contribution in National/ International academic and professional expertise:

	International	National
Plenary Lecture/ Invited Talks		
Seminars/Conferences/Symposium attended		
Examinership etc.		
FDP Organized / Patronized		
Other (Specify)		
Note: Please attach additional sheets in similar proforma, if necessary with Title of Workshop/Seminar/Conference; Month & Year; Place.		

3.7. Details of major research projects executed by the candidate:

Sr. No.	Title of the project	Project Value (Rs. in lakh)	Granting agency	Date of start	Date of Completion

Note: If space provided in the column is insufficient, please use abbreviations and expansions in the footnote. Please attach additional sheets and furnish information in the same proforma, if necessary.

3.8. Academic / Teaching experience & responsibilities (in chronological order from latest to oldest):

Sr. No	Post	Organization/ University	From (Date)	To (Date)	Experience (in Years and Months)

3.9. Participation and contribution in relevant area in higher education:

Organization	Area of specialization
Visiting Professor	
Resource Person	
Other (Specify)	

3.10. Involvement with formulation of academic programmes:

Sr. No	Nomenclature of Innovative Academic programmes formulated	Date of approval by Academic Council	Year of Introduction

3.11. Important MoUs formulated for academic collaboration:

Sr. No	MoU formulated	Name of Agencies/ Departments involved	Year of MoU

3.12. Position of Chairs:

Sr. No	Name of Chair	Name of Agencies/ Departments involved	Period of holding the Chair

3.13. International academic exposure, if any:

Sr. No.	Post/ Assignment	Organization/ University	Area of Assignment	Duration From	Duration To	In years & months

4. Desirable Experience

4.1. Administrative Experience / Post(s) & Responsibilities held:

Sr. No.	Post	Period (From __ to __ dates and duration)	Name of the University / Colleges / Institution & location
1	Professor in any University or ten years of experience in a reputed research or academic administrative organisation		
2	Head of the Department in a University/Institution		
3	Principal (in Professor's Grade) of a Senior College		
4	Dean		
5	Director		
6	Head of a National/ International Institution of Advanced Learning		

4.2. Experience at the State or National or International level in handling youth development work such as organizing student-centric activities for their all-round development and for providing them rich campus life, and be a person with proven record of experience in skill education or employability based education or

entrepreneurship promotion holding doctoral degree and with experience of working in a University; be able to prove leadership by his own example; be able to provide vision; and have ability to translate the same into reality in the interest of students in society who would be able to transform the University into a Centre for Academic and Professional Excellence as envisaged in the Maharashtra State Skills University Act, 2021.

Sr. No.	Nature of Activity/ Event	Institution	Duration (From __ to __) and total period	Role Played / Achievements

4.3. Consulting experience:

List key consulting assignments undertaken

S. No.	Client/ Organization name	Nature of assignment	Duration of assignment

4.4. Honours / Awards & Fellowships for outstanding work: (National/International)

Sr. No.	Name of Award/ Fellowship	Elected/ Honorary Fellow	Awarded by	Year of Award

4.5. Experience of working on the Statutory Authorities/forums of a university such as Board of Studies, Academic Council, Management Council or Executive Council of Board of Management, Senate, etc.

Sr. No.	University/Institution*	Statutory forum/authority and position	From	To	Total (in years and months)

5. Skills and Competencies

5.1. Technical Skills (Numbers only):

i)	Number of different core / elective courses developed and taught in your career so far	
ii)	Teaching Aids developed	
	Technologies / Methodologies / Models, etc. developed and released	
		

5.2. Managerial Skills (Numbers only):

i)	MOUs signed for research collaboration	
ii)	Infrastructural facilities developed	
iii)	Patents granted / filed	
iv)	Projects obtained (other than Research Projects)	

		
5.3. Alignment with corporate objectives and State as well as National level priorities:		
i)	Involvement with formulation of new innovative academic programmes	
ii)	Industrial consultancy projects	
iii)	Technologies commercialized	
		

5.4. Leadership Skills:

i)	Institutions / Centres / Units established	
ii)	MOUs signed for academic collaboration	
		

5.5. Interpersonal communication and collaborative Skills

i)	Organizations / Universities visited for academic interaction, part of delegation, etc.	
ii)	International / National academic assignments / Exchange programmes	
		

5.6. Demonstrable experience of handling Quality issues, assessment and accreditation procedures, etc.

Sr. No.	Area	Institution	Duration (From ___ to ___) and total period	Achievements
1.	Quality issues			
2.	Assessment and accreditation procedures			
3.	Any other issue (Please specify)			

6. Strengths and Justification for your candidature (in 250 words):

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7. Your vision for the RATAN TATA Maharashtra State Skills University (up to 500 words):

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8. Details of References

8.1. Three Referees (Scientific experts who are familiar with your subject/ specialization but not your co-authors):

Sr. No.	Name of the referees	Post held by Referee	Email	Phone No.	Mobile No
01					
02					
03					

8.2. Three Recommenders (those who are familiar with you and contributed to your career) :

Sr. No.	Name of the referees	Post held by Referee	Email	Phone No.	Mobile No
01					
02					
03					

Declaration

I hereby declare that I have carefully gone through the advertisement for the post of Vice Chancellor, RATAN TATA Maharashtra State Skills University and have understood the same. Further, I certify that all particulars provided by me in this application form are true, complete, and correct to the best of my knowledge and belief. There has been no suppression of any material facts. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/ candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post of Vice Chancellor as per Act/ Statutes etc. and other applicable rules.

Place:

(Name & Sign. of the applicant)

Date:

Note: Use A4 size paper