

Date: 04.04.2025

Advt. No. RTMSSU/2025/1/APoP/21

Online applications are invited for recruitment to the Associate Professor of Practice faculty positions in Ratan Tata Maharashtra State Skills University. Nominations for eminent experts or Professor of Practice are also accepted. The date of opening of the application is 04th April 2025 and the last date of submission of online application after the extension is up to 18:15 hours on **30th April 2025**.

Eligible candidates can apply for the positions in the prescribed application form, available on the Ratan Tata Maharashtra State Skills University's website i.e., <https://mssu.ac.in/careers-2/> for appointment to the posts as under.

Highly experienced and accomplished professionals may be appointed as Associate Professors of Practice (APoP) based on specified criteria and university selection process. Candidates selected for the contractual position are expected to join the university on a full-time basis and involve themselves fully in university activities.

Post Code	Name of the Post	No. of Posts & Category	Location
APoP1	Associate Professor of Practice (General Management)	1 - UR	Navi Mumbai
APoP2	Associate Professor of Practice (Design)	1 - UR	Pune

Minimum Eligibility:

1. Distinguished experts who have made remarkable contributions in their professions from various fields relevant to the open positions as above.
2. Those who have proven expertise in their specific profession or role with at least 15 years of service/experience, preferably at a senior level.
3. A formal academic qualification is not considered essential for this position if the experts have exemplary professional practice in lieu.
4. These experts will also be exempted from the requirement of publications and other eligibility criteria stipulated for the recruitment of faculty members at the Professor level.
5. A minimum of 10 years of teaching and/or professional experience in Management/Design.
6. They should possess the skills to carry out the duties and responsibilities specified in the following section.

Duties and Responsibilities:

- Involve in the development and designing of courses and curriculum.
- Introduce new courses and deliver lectures as per institutional policies.
- Encourage students in innovation and entrepreneurship projects & provide necessary mentorship for these activities.
- Focus on enhanced industry-academia collaborations.
- Conduct jointly in collaboration with regular faculty member of the institution, workshops, seminars, deliver special lectures and training programmes.
- Carryout joint research project or consultancy services in collaboration with the regular faculty member of the University.
- Provide guidance / mentorship to students for on-the-job training while they are in the industry.

Duration and nature of engagement:

- This is a contractual appointment for a period of one year, renewable every year based on performance, up to a maximum of 3 years.
- At the end of the initial engagement or subsequent extension, the university will make an assessment and take the decision about extension.
- The maximum duration of service of Professor of Practice at the university should not exceed three years and is extendable by one year in exceptional cases and the total service should not exceed four years under any circumstances. This shall not create any employment rights with the University.

General Instructions:

- i. Only online applications will be accepted.
- ii. Before applying, aspirants should ensure that she/he fulfils all the eligibility criteria.
- iii. Fill the separate application form for each postcode.
- iv. The engagement of Professor of Practice will be for a fixed term.
- v. The engagement of Professor of Practice will be exclusive of the sanctioned posts of a university/college. It will not affect the number of sanctioned posts and the recruitment of regular faculty members.
- vi. Professor of Practice is not open for those in teaching profession- serving or retired.
- vii. Self-attested copies of educational and professional qualifications, and experience, etc. will be required at the time of document verification after the interview.
- viii. If supporting document (s) / certificate(s), w.r.t claim in application form, will not be produced at the time of document verification, then it will be considered as providing misleading information and will lead to cancellation of candidature.
- ix. In case, procedure for conversion of grade point to percentage of marks is mentioned in the mark sheet itself, the same shall be adopted or otherwise, Grade Point in 10-point scale system will be adopted and cumulative grade point average will be converted into equivalent marks as below: -
$$\text{Percentage of Marks} = 10 \times \text{CGPA}$$
- x. In case of large number of aspirants, University reserves the right to short-list the aspirants in a manner as may be considered appropriate by the competent authority.
- xi. The University reserves the right to fill or not fill the post(s) advertised vacancies. The vacancies advertised are provisional and liable to vary (increase or decrease). In case the number of vacancies is reduced to any number or even nil, University is not liable to compensate the applicant for any consequential damage/ loss.

- xii. The University reserves the right to cancel or modify the advertisement or part of it at any stage. The number of vacancies is provisional and subject to change.
- xiii. The education qualifications, age, experience, and other conditions of eligibility shall be determined as on the closing date of applications.
- xiv. Merely fulfillment of minimum eligibility criteria shall NOT necessarily entitle an aspirant to be called for further process of recruitment.
- xv. All columns / fields must be filled in the application form. No column should be left blank, instead it should be marked 'NA', wherever not applicable.
- xvi. Email address and mobile number of the candidate must be correctly mentioned for further course of contact / correspondence. The University will use electronic mode of communication for all the purpose of recruitment.
- xvii. Incomplete applications will summarily be rejected.
- xviii. No TA/DA in connection with the submission of application form or appearing in the interview/selection will be paid.
- xix. No additional documents will be accepted or considered by the University after submission of the application form by the candidate and no subsequent request for its change will be considered.
- xx. Experts willing to serve maybe nominated or they can send their nominations to the Vice Chancellor with a detailed biodata and a brief writeup about their potential contribution to the Higher Education Institutions.
- xxi. Such nominations will be considered by the selection committee constituted by the Vice Chancellor for this purpose.
- xxii. In case any query aspirants may contact at email ID hr@mssu.ac.in
- xxiii. The closing date for submission of online application is up to 18:15 hours 30.04.2025 after which the link will be disabled. Applications received through any other mode would not be accepted and summarily rejected.
- xxiv. The change in application after final submission will not be allowed.
- xxv. The University reserves the right to rectify inadvertent error, or omission, if any at any time of the recruitment process.
- xxvi. Rules and Regulations applicable to the contractual staff at Ratan Tata Maharashtra State Skills University shall be applicable to these posts. For leave and HR rules, travel policy etc.
- xxvii. Rules and regulations of University from time to time abide by the post.

How to apply:

- i. Apply through the online link available in the “Career” section of university's official website
- ii. Don't leave any field blank in the online application form. If a field/particular is not applicable, then mention NOT APPLICABLE (NA).
- iii. Apply for each postcode separately.
- iv. Online form must be filled on or before 30th April 2025, 18:15 Hours. No need to submit a hard copy. However, advised to carry one during an interview.

Registrar (I/C)