



**RATAN TATA  
MAHARASHTRA  
STATE SKILLS  
UNIVERSITY**

**Manual 7**

1st Floor Elphinstone Technical High  
School, Metro Chowk, Mumbai -  
400001

Particulars of any arrangement that exist for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation at Ratan Tata Maharashtra State Skills University, Mumbai.

**Right to Information Act, 2005  
under[Section 4(1)(b)vii]**



## Manual 7

### Particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy of implementation at Ratan Tata Maharashtra State Skills University.

[Section 4 (1) (b) vii]

Sr. No.	Name and address of the Consultative/ Committees/ Bodies	Constitution of the Committee/ Body	Role and Responsibility	Frequency of meetings
1.	Governing Council	As per Section 24 (1) of the Maharashtra State Skill Universities Act, 2021.	As per Section 24 (1), The Governing Council shall be the principal executive and policy making authority of the University and shall be responsible for administering the affairs of the University and carrying out such duties, which are not specifically assigned to any other authority.	As per Section 24(1) the Committee shall meet at least four times in a year.
2.	Academic Council	As per Section 26 (1) of the Maharashtra State Skill Universities Act, 2021.	As per Section 26 (1), The Academic Council shall be the principal academic authority of the University and shall be responsible for regulating and maintaining the standards of skill education and employability training, research and evaluation in the University. It shall also be responsible for laying down the academic policies in regards to maintenance and improvement of skill education and employability training, research, extension and collaboration programmes.	As per Section 26 (1), the Academic Council shall meet not less than four times in a year.



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3.	Board of Assessment and Evaluation	As per Section 31 (1) of the Maharashtra State Skill Universities Act, 2021.	As per Section 31 (1), The Board of Assessment and Evaluation shall be the authority to deal with all matters relating to examinations and evaluation.	As per Section 31 (1) of the Act, The Board of Assessment and Evaluation shall meet at least twice in an academic year.
4.	Board of Studies	As per Section 29 (1) of the Maharashtra State Skill Universities Act, 2021.	There shall be a Board of Studies for every Skill Department prescribed by the Statutes. The Board of Studies shall be the primary academic body of the University.	As and when required.
5.	Statutes Committee	As per Section 46 (2) of the Maharashtra State Skill Universities Act, 2021. The Statutes Committee may be constituted by the Governing Council.	The Statutes may be made amended or repealed by the Governing Council in the manner here in after provided in section 46.	As and when necessary.



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6.	Regulations	Subject to the provisions prescribed by the Governing Council may make Regulations consistent with this Act, Statutes and Ordinances.	As per section 49 (1), Subject to the provisions prescribed by or under this Act, the Governing Council may make Regulations consistent with this Act, Statutes and Ordinances.	As and when necessary.
7.	Grievances Committee	As per Section 50 (1) of the Maharashtra State Skill Universities Act, 2021.	As per Section 50 (1), There shall be a Grievances Committee in the University to Grievances deal with all types of grievances ; except grievances against the State Committee. Government including its officials, teachers and other employees of the University, affiliated and autonomous colleges recognized institutions and centres, other than those managed and maintained by the State Government, Central Government or a local authority; which are not within the jurisdiction of the University and Tribunal.	Depends upon the number of cases filed before the Grievances Committee.



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8.	Finance & Accounts Committee.	As per Section 57 (1) (b) of the Maharashtra State Skill Universities Act, 2021.	As per section 57 (1) (b) , There shall be a Finance andAccounts Committee to plan, coordinate and oversee the financial operations of the university.It shall examine the accounts, the progress of expenditure and all new proposals involving fresh expenditure in the light of the provisions available.	As per Section 57 (1) (b) the Committee shall meet at least four times in a year.
9.	Purchase Committee	As per Section 57 (1) (g), of the Maharashtra State Skill Universities Act, 2021.	As per Section 57 (1) (g), There shall be a Purchase Committee for dealing with all matters pertainingto all purchases of the university, in respect of such items where individual cost of each item exceeds rupees ten lakhs at a time.	As per Section 57 (1) (g) the Committee shall meet at least four times in a year
10.	University Buildings and Works Committee	As per Section 57 (1) (h) of the Maharashtra State Skill Universities Act, 2021.	As per section 57 (1) (h), There shall be a Buildings and Works Committee to carry out several minorand major infrastructure development activities of the university efficiently and in a time bound manner.	As per Section 57 (1) (h) the Committee shall meet at least four times in a year
11.	Fee Fixation Committee	As per Section 57 (1) (i) of the Maharashtra State Skill Universities Act, 2021.	As per section 57 (1) (i), There shall be a Fee Fixation Committee to work out the real cost of delivery of each and every under-graduate and post-graduate courses or programmes run by the university, colleges and recognized institutions, other than autonomous colleges and autonomousinstitutions and those managed and maintained by the State Government, Central Government and local authorities.	As per Section 57 (1) (i) TheCollege Development Committee shall meet at least two times in a year.



Sr. No.	Name and address of the Consultative/ Committees/ Bodies	Constitution of the Committee/ Body	Role and Responsibility	Frequency of meetings
12.	Committee for selection and appointment of University teachers.	As per Section 57 (1) (k) of the Maharashtra State Skill Universities Act, 2021.	As per Section 57 (1) (k), Subject to the provisions of this Act, Statutes and Ordinances, the Vice-Chancellor shall appoint according to the order of merit and recommendations made by the selection committee, a university teacher.	As and when required.
13.	Selection Committees for Officers of the University.	As per Section 57 (1) (k) of the Maharashtra State Skill Universities Act, 2021.	There shall be a selection committee for making recommendations of suitable candidates for appointment to the posts mentioned in section 105 of the Maharashtra State Skill Universities Act, 2021.	As and when required.

