

Assistant Director for Counselling and Placement: (01-POST)

Name of the Post	Assistant Director for Counselling and Placement
Location	Mumbai
Job Description	<ul style="list-style-type: none">• Identification of companies for placements of the students from various streams• Engagement with companies for on-the-job placements, internships and apprenticeships• Assist Director Counselling and Placement in making students employable• Work closely companies on customised programs of upskilling• Provide one-on-one career counseling to students and alumni, including resume review, interview preparation, and job search strategies.• Guide students in identifying career interests and aligning their academic programs with career goals.• Promote career services and placement opportunities through digital platforms, email campaigns, and campus outreach.• Maintain accurate records and data related to student counselling sessions, placement outcomes, and employer partnerships.• Analyze placement data and prepare reports on employment trends, student success metrics, and program effectiveness.
Qualification & Experience	<ul style="list-style-type: none">• Master's degree in Business Administration/ Psychology/ Engineering or a related field is required.
Salary	INR 1,00,000 per month [Consolidated]

Mumbai- 400 001

Date : 27/09/2024

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Registrar